



# jupiter's

at the crossing

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Our Event Coordinator is happy to assist you in customizing the perfect menu for your group. From your first call to the day and time of your event, we'll make sure your order is right and ready when you need it.

Whether you are planning a business luncheon, casual meeting or a formal occasion, you will find that our menu offers a variety of options to meet your needs. From classic breakfast, to pizza or prime rib buffets, we can help create a menu that complements your occasion and leaves a lasting impression for your guests.

Contact our Event Coordinator at 217.840.3235 or [CrossingReservations@gmail.com](mailto:CrossingReservations@gmail.com)

## START PLANNING YOUR EVENT WITH A BUFFET

**BREAKFAST BUFFETS** Plan your morning event with one of our breakfast buffet options.

Jupiter's Continental Breakfast Buffet - \$8.50/person

Danish/pastries, fruit, coffee, refillable soft drinks or OJ

Jupiter's Hot Breakfast Buffet - \$12.50/person

Scrambled eggs, potatoes, bacon, turkey bacon, sausage patties, coffee, OJ

Add pancakes or french toast for \$2/person

Add biscuits and sausage gravy for \$3/person, or eliminate one meat and charge \$2/person

## PIZZA BUFFETS

Please refer to the pizza and platter menus on pages 5 & 6 when planning.

Jupiter's Classic Pizza Buffet - \$14.50 per person

One specialty or up to four topping large pizza per five people

Soft drinks & free refills for each guest

Choice of four appetizers (two pieces of each appetizer per person)

Jupiter's Signature Pizza Buffet - \$16.50 per person

One specialty or up to four topping large pizza per five people

Soft drinks & free refills for each guest

Choice of four appetizers (two pieces per person)

Salad bar (served with salad toppings and choice of three dressings)

Jupiter's Personalized Pizza Buffet – priced by items ordered. See menu for price details

(recommended for groups that are unsure of their final headcount or working with a limited budget)

1: Pick some pizzas – choose from our specialty pizzas or build your own.

(We recommend one large pizza per group of four. )

2: Pick some platters – choose from our platter menu.

3: Add some beverage options – choose to include one soft drink per guest or one of our bar options.

4: Confirm pricing with the Event Coordinator.

## DESSERT OPTIONS (*MUST order 48 hours in advance*)

Add your choice of dessert to a Jupiter's buffet for \$2 per person or \$3 per person to add to a personalized buffet.

If you are purchasing a Jupiter's buffet package, you may bring in a store-bought cake. If you are not purchasing a Jupiter's buffet package, we charge a \$1/person plating fee and will provide plates, napkins, silverware & cleanup.

- Chocolate Cupcakes
- Vanilla Bean Cupcakes
- Iced Banana Cake
- German Chocolate Cake
- Double Chocolate Cake
- New York Cheesecake
- Red Velvet Cake
- Cannoli Cake
- Chocolate Fudge Cake
- Chocolate Mousse Cake

## KIDS' PARTY PACKAGES

Kids' Party Package – \$12.99 per child (12 & under)

- One-topping large pizza per five children
- Refillable soft drinks for each child
- Guaranteed space in basement game area for 1 hour and 45 minutes
- Reservation times for the basement area are: 11am, 1pm, 3pm, 5pm and 7pm
- Areas can be reserved for longer times for additional fees
- Game cards are available for parties in any quantity and denomination loaded in advance of the party start time. Guests will be charged for the exact amount when they arrive.
- Game cards are \$1 each and can be rechargeable every time you visit. Guests can register their gaming cards at any time.

Premium Kids' Party Package – \$15.99 per child (12 & under)

- One-topping large pizza per five children
- Refillable soft drinks for each child
- Chocolate or vanilla birthday cake (1 piece per child)
- Guaranteed space in basement game area for 1 hour and 45 minutes
- Reservation times for the basement area are: 11am, 1pm, 3pm, 5pm and 7pm
- Areas can be reserved for longer times for additional fees
- Game cards are available for parties in any quantity and denomination loaded in advance of the party start time. Guests will be charged for the exact amount when they arrive.
- Game cards are \$1 each and can be rechargeable every time you visit. Guests can register their gaming cards at any time.

# GOURMET BUFFETS

## Jupiter's Italian Buffet - \$16/person

One pasta with your choice of sauce & protein, salad bar\*, bread/rolls\*\*, non-alcoholic beverages

## Jupiter's Traditional Buffet - \$18/person

One entrée, one side, salad bar\*, bread/rolls\*\*, non-alcoholic beverages

## Jupiter's Premium Buffet - \$25/person

One entrée & one pasta, two sides, salad bar\*, bread/rolls\*\*, non-alcoholic beverages

## Jupiter's Gourmet Buffet - \$27/person

Two entrées & one pasta, two sides, salad bar\*, bread/rolls\*\*, non-alcoholic beverages

\* All salad bars include: mixed greens, diced tomatoes, diced cucumbers, broccoli, sliced mushrooms, diced red onion, shredded cheese, and croutons, with your choice of 3 dressings: ranch, French, Italian vinaigrette, honey mustard, caesar, raspberry vinaigrette, bleu cheese

\*\* Your choice of assorted dinner rolls or breadsticks

# ENTRÉE OPTIONS

Prime Rib	Chicken <small>Fried Or Grilled</small>	Pork Chops
Tenderloin	Tenderloin <small>Fried Or Grilled</small>	Sweet & Spicy Southern Comfort, Plain, Or BBQ
Meatloaf	Turkey	BBQ Ribs
Lasagna	Chicken Parmesan	BBQ Pulled Pork
Veggie Lasagna	Chicken Cordon Bleu	Tilapia
	Ham	Shrimp

# PASTA OPTIONS

## NOODLES

- Cheese Tortellini
- Fettuccini
- Penne
- Spaghetti

## SAUCES

- Marinara
- Creamy Alfredo
- White Wine
- Garlic Butter

## PROTEINS

- Chicken
- Italian Sausage
- Ground Beef
- Meatballs
- Salmon
- Tuna
- Shrimp

# SIDE OPTIONS

Mashed Potatoes	Green Beans
Baked Potatoes	Snow Peas
Rice	Coleslaw

# BAR OPTIONS

**Cash Bar** All guests pay for own drinks.

**Open Bar** Guest Host pays for all guests' drinks, unlimited, no restrictions.

**Limited Bar** Guest host determines a time limit, spending limit, and/or drink price maximum to be allotted for alcoholic beverages. The bar tab will not exceed these personalized specifications.

**Drink Tickets** Guest host distributes tickets to their guests. Tickets may be redeemed with a server or at the bar for an alcoholic or non-alcoholic beverage. Guest host may set specific limits on the types of drink(s) the tickets are exchanged for. Host will be charged drink value of purchased beverages.

## **PLATTERS** Add a platter or two to your event.

### **Wing Platter** - \$40

Fifty (50) wings tossed in your choice of BBQ or buffalo sauce served with your choice of ranch or bleu cheese

### **Boneless Baked Buffalo Wing Platter** - \$45

Fifty (50) boneless wings tossed in BBQ or buffalo sauce and served with your choice of ranch or bleu cheese

### **Hummus Platter** - \$25 (serves 10-20)

Hummus served with corn tortilla chips

### **Crab and Artichoke Platter** - \$40 (serves 10-20)

Crab and artichoke dip served with corn tortilla chips

### **Spinach and Artichoke Dip Platter** - \$40 (serves 10-20)

Spinach and artichoke dip served with corn tortilla chips

### **Chicken Strip Platter** - \$55

Fifty (50) breaded and fried all white meat chicken strips served with dipping sauce of your choice

### **Southwestern Egg Rolls** - \$55

Twenty-five (25) crispy fried egg rolls cut into 50 pieces served with ranch

### **Mozzarella Sticks** - \$35

Fifty (50) crispy fried mozzarella sticks served with marinara sauce

### **Bread Sticks** - \$25

Twenty (20) soft breadsticks served with your choice of marinara, ranch, nacho cheese or alfredo cream sauce

### **Chips & Salsa** - \$20 (serves 20-35)

## **PRE-ORDER PLATTERS**

*MUST be ordered 48 hours before your event and count as 2 appetizers for classic and signature buffets:*

### **Veggie Platter** - \$35 (serves 25-35)

A platter of four varieties of this season's best available vegetables

### **Fruit Platter** - \$50 (serves 25-35)

A platter of four varieties of this season's best available fruits

### **Dessert Platter** - \$35

A twenty (20) piece assortment of your choice of cookies, housemade brownies or housemade cheesecake bars

### **Club Platter** - \$45

Twenty (20) piece platter of club sandwiches made with turkey, ham, american cheese, lettuce, tomato, bacon and mayo all served on sourdough bread

### **Party Salad** - (serves 30)

Choose our house salad for \$35; caesar salad for \$40; goat cheese salad for \$50; add grilled chicken to any salad for \$10

### **Shrimp Cocktail** - \$40 for 25 pieces

### **Mini Burgers** - \$45

Twenty-four (24) mini-burgers served with lettuce, tomato, diced onion, ketchup, mustard, mayo, and pickle

### **Mini Cheeseburgers** - \$50

Twenty-four (24) mini-burgers topped with your choice of cheese, Swiss, American, provolone, cheddar, or pepper jack lettuce, tomato, diced onion, ketchup, mustard, mayo and pickle served on the side

### **Meatballs** - \$50

One hundred and fifty (150) meatballs cooked and served in sweet chili sauce

### **Quesadilla Platter**

Forty (40) pieces of grilled flour tortillas stuffed with cheese and served with sour cream and salsa:

*cheese only \$25 / vegetable \$35 / chicken or steak \$45*

### **Nacho Bar** (minimum 30 people)

Corn chips, tomatoes, black olives, green onions, Monterey jack cheese sauce, jalapeños, sour cream and salsa

*\$5 per person / add chicken or steak for an additional \$2 per person*

### **Rib Platter** - \$50

Two (2) full slabs of baby back ribs, cut in to 2 or 3 rib sections and served with BBQ or spicy BBQ sauce

### **Potato Skins** - \$35

Forty (40) pieces of fried red potatoes topped with bacon & cheese, green onions and served with sour cream

### **Cheese & Cracker Platter** - \$35 (serves 25)

Assorted cheese and crackers.

## SPECIALITY PIZZAS

Choose one of our Jupiter's specialties.

### **Pizza Margherita** \$17.69

Red sauce, mozzarella & provolone, sliced roma tomatoes, oregano & basil

### **Pesto Margherita** \$17.69

Pesto sauce, mozzarella & provolone, sliced roma tomatoes, oregano & basil

### **Fajita Pizza** \$17.69

Red sauce, mozzarella & provolone, fire-roasted onions and peppers, oregano & basil

### **Pizza Hawaii** \$18.39

Red sauce, mozzarella & provolone, ham & pineapple

### **Salmon Pizza** \$19.09

Cream sauce, mozzarella & provolone, smoked salmon, spinach & dill

### **BBQ Chicken Pizza** \$19.09

Barbecue sauce, mozzarella & provolone, BBQ chicken & cayenne pepper (onions & jalapeños suggested)

### **Buffalo Chicken Pizza** \$19.09

Buffalo cream sauce, buffalo chicken, mozzarella & provolone, bacon, red onions

### **Pizza Bianco** \$19.79

Olive oil, mozzarella & provolone, onion, spinach, artichoke hearts, garlic, oregano & basil

### **Gyro Pizza** \$19.79

House made tzatziki/cucumber sauce, mozzarella & provolone, gyro meat, red onions, diced roma tomatoes

### **Pizza Preferito** \$19.79

Red sauce, mozzarella & provolone, genoa salami, sweet red peppers, garlic, black olives, oregano & basil

### **Pizza Pranzo** \$19.79

Mustard cream sauce, mozzarella & provolone, prosciutto, mushrooms, roma tomatoes, black olives, oregano & basil

### **Prosciutto Di Parma** \$19.79

Red sauce, mozzarella & provolone, onions, marinated artichokes, prosciutto, thyme

### **Special K Pizza** \$20.49

Cream sauce, mozzarella & provolone, sausage, sun-dried tomatoes, mushrooms, spinach, oregano & basil

### **Pizza Pesto** \$20.49

Pesto sauce, mozzarella & provolone, feta cheese, sun-dried tomatoes, mushrooms, black olives, spinach, oregano & basil

## CUSTOM PIZZAS

6

**Personal 9"**: \$6.99, additional toppings: \$0.35 each

**Medium 14"**: \$13.99, additional toppings: \$0.60 each

**Large 16"**: \$16.99, additional toppings: \$0.70 each

**Gluten-Free 10.5"**: \$13.99, additional toppings: \$0.60 each

### **1. PICK A SAUCE**

Traditional Red  
Pesto Sauce  
Cream Sauce  
Buffalo Cream Sauce  
Dijon Mustard Cream  
Barbeque Sauce  
Tzatziki Sauce  
Olive Oil

### **2. CHOOSE YOUR TOPPINGS**

Ham  
Pepperoni  
Sausage\*  
Barbeque Chicken\*  
Smoked Salmon\*  
Prosciutto\*  
Genoa Salami\*  
Buffalo Chicken\*  
Grilled Chicken\*  
Gyro Meat\*  
Bacon  
Anchovies  
Garlic  
Pineapple  
Black Olives  
Green Olives  
Mushrooms  
Onions  
Red Onion  
Roasted Onion & Peppers  
Spinach  
Goat Cheese  
Feta  
Artichoke Hearts  
Sun-dried Tomatoes  
Roma Tomatoes  
Green Peppers  
Sweet Red Peppers  
Jalapeño Peppers  
Pepperoncini  
*\*Counts as two toppings*

## AMENITIES

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**Accommodations For Groups Up To 300**  
**Options Available For Private Event Space**  
**Fully Private Room To Accommodate Up To 80 Guests**  
**Wi-Fi Access**  
**Fully Handicap Accessible**  
**Elevator With Access To All Event Areas**  
**Full Service Bar With 12 Draft Beers, Popular Imports, Micro-Brews And Liquors**  
**150+ Seat Heated Patio**  
**Free Parking**  
**Free Overnight Parking**  
**9' X 5' Projection Screens And 2 Projectors - \$50**  
**Cordless Microphones Available For \$30/Mic**  
**Wireless Clicker - \$10**  
**Stage Lighting (Cost Based On Needs)**  
**DJ - \$350 For 3 Hours, \$100 Per Each Additional Hour**  
**Pipe & Drape - \$50 Per Section (Price May Vary With Setup)**  
**Table Cloths (White Or Black) - \$7/Each**  
**Av Hook-Up To TV - \$10**  
**Podium - \$20**  
**Easel - \$10**

## FAQS

### **Is there a gratuity policy?**

Parties larger than 8 will be subject to an 18% gratuity.

### **What does the contract provide?**

All parties of 12 people or more are required to sign a contract to ensure that both the guests and the staff of Jupiter's at the Crossing understand the scope of what will be provided. Each event is unique and we want to make sure that the details are clearly specified. The contract also provides a guarantee for the guest that a location in the establishment will be reserved for them on the day and time of their choice. Without the contract, we cannot ensure a space for your event.

### **What is your cancellation policy?**

If you cancel your event within 48 hours, there is no charge. If you have an emergency and need to cancel your event with less than 48 hours notice, our policy is to charge a \$150 fee. If you reschedule your event, we will give you \$150 gift card to use at your event. If you fail to show up for your event, \$150 will be charged to your credit card. Because we get so many requests for party space, we are turning away other guests to secure space and service for your event.

### **What if I have kids or light eaters in my party?**

We recommend counting two light eaters as one person when planning your food menu.

### **What if not all my guests will be eating?**

You can discuss with the Event Coordinator how many people you think will be eating. It is no problem to add pizzas, regular menu items or certain platters at the time of your event, should you need more food. You will be charged an a la carte price for the items added.

### **What if I'm not sure of my final headcount?**

You can discuss with the Event Coordinator how many people you think will be attending and the amount of food that would be appropriate. We can add pizzas, regular menu items or certain platters at the time of your event, should you need more food. You will be charged an a la carte price for the items added.

### **What are my food options for large parties?**

For parties over 35 guests, we prefer a food order placed ahead of time, or can offer your guests a limited menu. Our limited menu is available for parties with 35-100 guests. All parties over 100 guests are required to order food ahead of time to ensure that party hosts and guests receive great service and a memorable experience.

# PERSONALIZED BUFFET ORDER FORM

Main Contact Name: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_  
 Contact Phone Number: \_\_\_\_\_ Company Name: \_\_\_\_\_ # of Guests: \_\_\_\_\_  
 Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_ Time Food Out: \_\_\_\_\_  
 Tax Exempt (y/n): \_\_\_\_\_

## PIZZAS: SPECIALTY

**TOTAL # SPECIALTY PIZZAS:** \_\_\_\_\_

### QTY

_____ BBQ Chicken Pizza	_____ Prosciutto Di Parma	_____ Buffalo Chicken Pizza
_____ Salmon Pizza	_____ Fajita Pizza	_____ Special K Pizza
_____ Pizza Hawaii	_____ Pizza Preferito	_____ Pizza Bianco
_____ Pesto Margherita	_____ Gyro Pizza	_____ Pizza Pranzo
_____ Pizza Margherita	_____ Pizza Pesto	_____ Pizza of the Month

## PIZZAS: CUSTOM

**TOTAL # CUSTOM PIZZAS:** \_\_\_\_\_

### QTY

_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____
_____ Sauce: _____	_____ Toppings: _____

## PLATTERS *Items with an asterisk\* must be ordered 48 hours before your event*

### QTY

\_\_\_\_\_ Wing Platter (circle one sauce/one dressing) BBQ or Buffalo | Ranch or Bleu Cheese  
 \_\_\_\_\_ Boneless Baked Buffalo Wing Platter (circle one sauce/one dressing) BBQ or Buffalo | Ranch or Bleu Cheese  
 \_\_\_\_\_ Chicken Strip Platter (circle one dipping sauce) Ranch Bleu Cheese BBQ Honey Mustard  
 \_\_\_\_\_ Bread Sticks (circle one dipping sauce) Marinara Ranch Nacho Cheese Alfredo Cream Sauce  
 \_\_\_\_\_ \*Quesadilla Platter (circle which kind) Cheese Only Vegetable Chicken Steak  
 \_\_\_\_\_ \*Nacho Bar (circle if you would like no meat or to add chicken or steak) No Meat Chicken Steak  
 \_\_\_\_\_ Hummus Platter  
 \_\_\_\_\_ Crab & Artichoke Dip Platter \_\_\_\_\_ \*Club Platter  
 \_\_\_\_\_ Spinach & Artichoke Dip Platter \_\_\_\_\_ \*Mini Burgers  
 \_\_\_\_\_ Southwestern Egg Rolls \_\_\_\_\_ \*Mini Cheeseburgers  
 \_\_\_\_\_ Mozzarella Sticks \_\_\_\_\_ \*Meatballs  
 \_\_\_\_\_ Cheese & Cracker Platter \_\_\_\_\_ \*Rib Platter  
 \_\_\_\_\_ \*Veggie Platter \_\_\_\_\_ \*Potato Skins  
 \_\_\_\_\_ \*Fruit Platter \_\_\_\_\_ \*Shrimp Cocktail

**Beverage Options:** (circle one): \_\_\_\_\_ Open Bar \_\_\_\_\_ Non-Alcoholic Beverages \_\_\_\_\_ Cash Bar \_\_\_\_\_ Limited Bar

## SPECIAL NOTES ABOUT YOUR ORDER:



# PARTY PACKAGE AGREEMENT

**APPLICANT NAME(S):** \_\_\_\_\_

**ADDRESS (Street, City, State and Zip):** \_\_\_\_\_

**TELEPHONE: (Primary)** \_\_\_\_\_ **(Alt.)** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**CONTACT PERSON(S) DURING EVENT:** \_\_\_\_\_ **Tax Exempt Y/N #:** \_\_\_\_\_

**DAY OF WEEK/DATE OF USE:** \_\_\_\_\_ / \_\_\_\_\_

**START/END TIMES: From** \_\_\_\_\_ **AM/PM to** \_\_\_\_\_ **AM/PM.**

**ANTICIPATED MAXIMUM NUMBER OF PEOPLE THAT WILL BE IN ATTENDANCE:** \_\_\_\_\_

**Jupiter's at the Crossing will provide the following amenities:**

- A section will be reserved for you per agreed upon necessities: \_\_\_\_\_ Floor \_\_\_\_\_ Tables
- Any amenities outsourced through Jupiter's will be billed at cost, and any labor incurred will also be billed.
- Food and beverage accommodations (check all that apply):

\_\_\_\_\_ \$12.99/child Kid's Party Package

\_\_\_\_\_ \$1/person plating fee (check with Event Coordinator to see if this applies to you)

\_\_\_\_\_ \$14.50/person buffet package

\_\_\_\_\_ \$16.50/person buffet package

\_\_\_\_\_ \$25/person buffet package

\_\_\_\_\_ \$ \_\_\_\_\_/person buffet package

\_\_\_\_\_ Pizza & platter options/off-menu

\_\_\_\_\_ Guests will be responsible for their own food and beverages

\_\_\_\_\_ Jupiter's limited menu

\_\_\_\_\_ Non-alcoholic beverages (soda, tea, coffee) to be billed per drink served (includes free refills).

\_\_\_\_\_ Pool table(s) for \$6 per hour per table billed from the start of the party

\_\_\_\_\_ Open bar for the duration of the event to be billed per drink served.

\_\_\_\_\_ will be notified when the bar tab reaches \$ \_\_\_\_\_.

Limited bar for the duration of the event to be billed per drink served.

\_\_\_\_\_ will be notified when the bar tab reaches \$ \_\_\_\_\_.

Drinks are limited to \_\_\_\_\_

Other: \_\_\_\_\_

**CREDIT CARD TO BE USED IN THE EVENT OF ADDITIONAL CHARGES**

CREDIT CARD NO. \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ SEC CODE: \_\_\_\_\_

CARD TYPE (circle one): AMEX \_\_\_\_\_ MASTERCARD \_\_\_\_\_ VISA \_\_\_\_\_ DISCOVER \_\_\_\_\_

NAME OF CARD HOLDER (print as it appears on card): \_\_\_\_\_

**X SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PAYMENT AND RESERVATION:**

By signing, I agree to the Policies and Conditions set forth in this contract and understand that this will secure my reservation. I agree to allow Jupiter's at the Crossing to charge my credit card for food, beverage, gratuity, and any incidental fees incurred.

**PRINTED NAME:** \_\_\_\_\_

**X SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**JUPITER'S REPRESENTATIVE PRINTED NAME:** \_\_\_\_\_

**X SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Jupiter's at the Crossing is honored that you have chosen our establishment to entertain your guests. To provide an excellent dining experience as you reserve space for your special event, we have designed an agreement that will help us ensure your party is a success.

The following are our basic guidelines which apply to all events:

- **It Is Required That Space Be Reserved At Least 48 Hours Prior To Your Event** with an Event Coordinator.
- **Each Party Package Requires A Signed And Returned Party Package Agreement.** The credit card used to hold the space will be charged only if: a) you fail to cancel your reservation in the required number of days prior to the scheduled event; b) other incidental events deemed necessary by Jupiter's at the Crossing (i.e. damage, rentals, set-up labor incurred).
- **Amenities:** Any amenities outsourced through Jupiter's will be billed at cost, including any labor incurred.
- **Payment:** We do not accept purchase orders, money orders or personal checks. Cash, credit card or business checks only. Payment is due the day of the event, upon completion of the event, unless otherwise arranged.
- **Seating Time:** We suggest arriving on time. We will make every effort to seat you promptly at your scheduled arrival time. Your start time begins at your scheduled arrival time and you will have the space for the contracted time period. If you are going to be early or late, it is recommended that you contact the restaurant at 217.366.8300 to ensure prompt seating and that we will hold your reservation. We cannot guarantee your reservation after 30 minutes unless we are notified in advance.
- **Decorations:** No decorations of any kind may be tacked, taped or affixed in any way to the walls, pillars, tables, chairs, beams or other surfaces of the building, inside or out. We do not allow confetti, glitter, or sequins of any type to be sprinkled on the tables, nor banners, piñatas, streamers or other items to be hung from fixtures or blinds. Failure to comply with our policy could result in a repair or cleaning fee of \$150.
- **Final Head Count:** It is your responsibility to provide a final head count and finalize the menu with an Event Coordinator, by 3:00 pm 4 days prior to your event. If the Event Coordinator is not notified by this date, the minimum Final Head Count will be based off of the initial number we were given. The final head count determines the minimum amount of guests you will be charged for.
- **The Event Coordinator:** Jessica Treakle is available to contact directly at 217.840.3235 or [crossingreservations@gmail.com](mailto:crossingreservations@gmail.com). You will receive a response at our earliest convenience.
- **After Hours Contact:** If you are running late or have a change of any kind on the day of your event, make sure you choose to speak with the MANAGER ON DUTY by calling 217.366.8300 and asking for the manager- on-duty. Event Coordinators may/may not be on duty when you call. Therefore, leaving a message for the Event Coordinator is not valid and may not be received prior to your event.
- **Sales Tax Is Not Included In The Per Person Price.** All terms and conditions will be enforced at the sole discretion of management.
- **Gratuity:** Gratuity added to the bill is paid directly to your serving staff. 18% gratuity is added to all food and beverage.
- **All Prices, Selection & Availability May Vary.**
- **NO OUTSIDE FOOD OR BEVERAGES ALLOWED** - If you purchased a Jupiter's buffet package, you may bring in a store-bought cake. If you are not purchasing a Jupiter's buffet package, we charge a \$1/person plating fee and will provide plates, napkins, silverware & cleanup.

Initial  
Here

*Local health code prohibits our guests from bringing in outside food or beverage. This is to ensure that any foodborne illness can be traced back to its origin. For information on foodborne illness, visit: [www.c-uphd.org](http://www.c-uphd.org)*